



**Louisiana Environmental Health Association
Board Meeting Minutes
LDEQ, Galvez I Building
Conference Center, (C-105) New Providence
602 N. Fifth Street, Baton Rouge, LA
November 17, 2004**

Call to Order

Walter Pichon, President, called the meeting to order at 9:40 am.

Roll Call

Jodi Miller, Secretary, called the roll. Board members were noted as present, excused, or absent. See attached attendance list.

Jim Balsamo indicated that since he is the NEHA President now, he is a non-voting member of LEHA. The Board so noted.

Approval of the September 28, 2004 Board Meeting Minutes

Steve Aguillard motioned to dispense with the reading of the September minutes, and accept the email version. Marian Aguillard seconded, and the motion carried.

Treasurer's Report

James Miller, Treasurer, distributed the Treasurer's report. Expenses since the last meeting totaled \$571.10, which included refreshments for the September and November 2004 meetings, expenses for the printing and copying of the newsletter, and web hosting services. Income from new or renewed memberships and 2005 conference registration totaled \$1,440. Available funds in the checking account are currently \$4,871.23 plus \$2000 owed to the scholarship fund. The current scholarship fund equity is \$33,550.89, with a guaranteed rate of 5.55%.

James also noted that there were 16 attendees registered for the conference, with only a few from the Board. In the last meeting, the Board agreed to submit the conference registration with fees on time, by the deadline, December 20, 2004. The Board agreed that anyone not submitting the registration with fees by the Early Bird Deadline, will be subject to the higher costs of registration.

Marian Aguillard motioned to accept the Treasurer's report, and Steve Aguillard seconded, and the motion carried.

Committee Reports

A. Membership –Chris Mayeux, Chair. Chris noted that he had received 3 new members from DHH. James added that he had received about 4 others that he had just received and had not had a chance to forward to Chris.

B. Publicity – Jeff Jackson, Chair. Jeff inquired as to where he could get publicity. Pete Romanowsky indicated that he would send Mid-Continent contact information to Jeff. Jodi will request that DEQ, LaCHMM, and NEHA add the information to their

websites or newsletters. Several Board members indicated that he could contact radio station and newspapers and ask to add the information to their Public Service list.

C. Awards – Claudia Richard, Chair. Claudia announced that she had received one Undergraduate application and one Graduate application. James noted that he had received more in the Post Office box the previous day. After some discussion, Marian Aguillard and Pete Romanowsky motioned that the Committee be allowed to make a decision on the scholarship selection. The motioned was seconded by Jodi, and the motion carried.

Jodi also motioned that we extend the Awards nominations for Outstanding Sanitarian and Environmental Profession until December 1, 2004, because we had not received any nominations. The motion was seconded by Marian Aguillard, and the motion carried.

D. Education & Information (Newsletter) John Koury, Chair and Monica Montero. John was excused. No Report. Marian did mention that the next newsletter needs to go out by December 1st, and the following need to get articles in to John:

****Action Items for the Newsletter**** Walter – President’s letter; Susan Welch-Constitution and By-laws update, as well as everyone else that usually send in an article.

E. Constitution & Bylaws – Jim Balsamo and Susan Welch, Co-Chairs. Susan submitted the by-laws changes, however, will resend to Marian and John Koury.

F. Nominations – Marian Aguillard, Chair. Marian announced the following slate of nominees: Steve Aguillard, President-Elect; James Miller, Vice-President; Jodi Miller, Secretary; Chris Mayeux, Treasurer, and board members as follows: Sharon Parker, Holly Herrman, Melissa Murphy. Others were mentioned, but Marian asked that they make sure that the people nominated are willing to accept the nominee, intend to come to the meetings and work for the organization.

G. Resolution – Marian Aguillard, Chair. No Report, other than Marian mentioned that she would ask Judy McCleary if she would acquire the signatures from the Governor for the proclamation for the National Sanitarian/Environmental Health Specialist Day.

H. Professional Development – Steve Aguillard, Chair. Steve distributed the most current Conference agenda and Registration form to all Board members. Barry Blue from the Restaurant Association will be the Keynote Speaker. There are two speakers lacking. Representatives and Senators will be contacted. The field trip at Big Cajun was confirmed and also the meeting room at the local Mexican Restaurant, Que Pasa Grill and Cantina, in St. Francisville. Jeff will try to get Crawfish so James can cook an etoufee’ for the first night’s Hospitality.

Adhoc Committee Appointments

Louisiana Environmental Leadership Program – Pete Romanowsky, Chair. Pete indicated that there was a meeting yesterday, and there was a lot of participation by industry this year. The

awards reviews are in the process of being screened for compliance, and should be completed in mid-January, with the Awards program tentatively scheduled for March 2005.

Web Report - Jodi Miller, Liaison

The pictures from the 2004 Conference still have not been posted. Marian and Jodi will check on current status of the web. Jodi will ensure that the changes for early bird & recent conference agenda are posted.

NEHA Update – James Balsamo, President-Elect, NEHA

NEHA is working on leadership development with the CDC to develop a Leadership Institute. The next Board meeting will be in Providence, Rhode Island, the site of the 2005 Annual NEHA Conference. NEHA is also working with Tulane on an Epi Center for distance learning. NEHA is trying to get information back to the membership because the infrastructure of environmental health is dwindling. Jim is also working with EHAC to revitalize Career Day for environmental health students at the NEHA Conference in San Antonio in 2006.

Old Business

None.

New Business

The next General Business meeting will be at the 58th Annual Conference in St. Francisville on January 26, 2005.

Next Board Meeting:

Mark Your Calendars!! The next Board meeting will be announced after confirmation from the new LEHA President, Robert Freeman.

Adjournment: 11:10 am