



**Louisiana Environmental Health Association
Board Meeting Minutes
LDEQ, 7290 Bluebonnet Blvd, MK, Room 347
March 20, 2003 9:30 am**

Call to Order

The meeting was called to order by President Marian Aguillard at 9:35am.

Roll Call

The roll was called and persons were noted as present or excused. See attached list.

Treasurer's Report

James Miller presented the Treasurer's report. The 2003 Conference expenses were \$12,987.05, and the income was \$13,108, including sponsors contributions of \$5350. Other expenses since the last meeting were noted and the account balance is currently \$9, 207, excluding monies owed to the scholarship of \$ 2,131. The current scholarship fund equity is currently \$33,958.87.

Committee Report Appointments

A. Membership – Ed Flynn agreed to chair the Membership committee.

Action Item: Ed Flynn will contact Paul Miller on membership brochure costs and email the information to Marian or the Board.

B. Publicity – Jeff Jackson agreed to chair the Publicity committee.

C. Awards – Claudia Richard agreed to chair the Awards committee.

Education & Information (Newsletter) John Koury agreed to continue to chair the Education & Information (Newsletter) committee, with Monica Montero as an official committee member.

Jodi noted that Monica did an excellent job with the newsletter. She also expressed thanks to the committee for including the NEHA training opportunity & Julie Muñoz with NEHA also expressed her thanks for including it in the newsletter.

D. Constitution and By-laws – Jim Balsamo and Susan Welch will serve as co-chairs of the Constitution and By-laws committee.

E. Nominations – Ed Flynn will chair the Nominations committee in accordance with the By-laws.

F. Resolutions – Walter Pichon agreed to chair the Resolutions committee.

G. Professional Development – Robert Freeman will chair the Professional Development committee in accordance with the Vice-Presidential duties. Committee members are Jodi Miller, James Miller (Finances), Claudia Richard (Food), Steve Aguillard, Carey Dicharry, Jeff Jackson, Sharon Parker, and Susan Welch.

Adhoc Committee Reports

Louisiana Environmental Leadership Program – Henry Graham will chair the Louisiana Environmental Leadership Program Adhoc committee, and Pete Romanowsky will also be on that committee.

Web Committee – Jodi Miller will chair the web committee.

Old Business

A. Request to add the LEHA website link to <http://carbonmonoxidekills.com>. John Koury reported that he viewed the site, which looked to be educational and had a lot of worthwhile information, including other legitimate links. It also included LEHA as a link, therefore, there is no further action, and we will allow the link.

B. 2003 Conference Results – Walter Pichon indicated that he received correspondence from Dennis Quinn of the Holidome, and he will submit a completed survey questionnaire. He said he received a lot of positive comments about the speakers, etc. James noted the conference expenses and income in the Treasurer's Report. Marian indicated that the conference proceedings and photo album were submitted to Matthew Vince to be put on the web.

New Business

A. Household Hazardous Waste Day – After some discussion, Jodi Miller motioned that LEHA donate up to \$300 to pay for refreshments for workers at Household Hazardous Waste Day and Paint Swap in Baton Rouge on April 26, 2003. Ed Flynn seconded, and the motion carried.

B. Paint Can Donation – James Miller led a discussion about donating LEHA's paint can opener to the DEQ Recycling Section to use for Household Hazardous Waste Days/Recycling efforts throughout the state. Robert Freeman motioned that LEHA donate the paint can opener to the DEQ Recycling Section, and Jeff Jackson seconded. The motion carried.

C. NEHA Membership and Annual Conference – Marian Aguiard and Walter Pichon indicated that their NEHA membership was active and that they had made arrangements to attend the annual conference in Nevada at the end of June 2003.

D. Marian indicated that she and Steve had displayed the LEHA 2004 conference poster with LEHA brochures and other giveaway items such as the Louisiana Purchase books and Tabasco bottles at the 2003 DEQ Waste Conference in Lafayette. She offered the poster & LEHA brochures to anyone who wanted to bring them to a conference or meeting.

Next Board Meeting

The next LEHA Board meeting is scheduled for May 15, 2003, at the LDHH, OPH Building, Room 118, located off of Bluebonnet Blvd, Baton Rouge.

Adjournment

The meeting was adjourned at 10:45 am.